



SUPERFUND PROGRAM PROJECT STATUS AND FEEDBACK REPORT

PURPOSE:

The purpose of this form is to obtain your feedback for on-going interagency agreements (IAGs) issued by EPA Regional Offices to U.S. Army Corps of Engineers (USACE) District Offices. A consistent nationwide communication and reporting process is important during the life of a project to ensure that work is being carried out to the satisfaction of both EPA and USACE.

The EPA and USACE will seriously review your ratings and comments to identify program strengths and weaknesses to help determine constructive changes to improve project communication and teamwork and ultimately, project success. At the completion of the project we will ask you for one final report to document the overall evaluation of the IAG/project and contractor performance.

INSTRUCTIONS:

The EPA Project Manager most familiar with the IAG/project should complete this form. Please respond to all of the questions, unless otherwise noted or not applicable. This evaluation is intended as an important developmental tool so please be candid. Provide comments whenever clarification is warranted.

If you manage more than one IAG/project, you will be asked to complete a separate feedback form for each.

EPA Headquarters POC:

Ken Skahn
Phone: (703) 603-8801
skahn.ken@epamail.epa.gov

PROJECT INFORMATION *(Please select or complete)*

* Required

A. Click an EPA Region for Your Project: 1 2 3 4 5 6 7 8 9 10 *

B. Name of Project:

 *

C. Is the Project Underway? * Percent complete *

D. Name of Prime Contractor: *

F. USACE Contract Number: _____

USER INFORMATION: *(Please complete)*

6. Your Name: _____ * *(First, Last)*

7. Telephone: _____ * *(i.e. 123-456-7890)*

FEEDBACK

(Please rate your level of satisfaction with the following USACE services and provide explanations to any negative responses.)

Questions	Satisfaction					
	Very Low			Very High		
	1	2	3	4	5	N/A
1. Does USACE staff keep you adequately involved in addressing IAG/project issues? Comments:	<input type="radio"/>					
2. Does USACE treat you as a valued customer? Comments:	<input type="radio"/>					
3. How well does USACE respond to your concerns? Comments:	<input type="radio"/>					
4. How do you rate USACE in providing effective problem resolution? Comments:	<input type="radio"/>					
5. How useful are the monthly reports submitted by USACE (e.g. complete and informative narrative on financial status, progress, significant occurrences, identification of potential problems)? Comments:	<input type="radio"/>					
	Very Low		Satisfaction		Very High	

	1	2	3	4	5	N/A
6. Are USACE monthly reports submitted on time? Comments:	<input type="radio"/>					
7. Were major IAG/project milestones accomplished to an agreed upon schedule? Comments:	<input type="radio"/>					
8. How well does USACE follow EPA's guidance and your direction? Comments:	<input type="radio"/>					
9. How would you rate the financial management services USACE provides? Comments:	<input type="radio"/>					
10. How timely is USACE in identifying current funding needs? Comments:	<input type="radio"/>					

	Satisfaction					
	Very Low				Very High	
	1	2	3	4	5	N/A
11. Does the supporting documentation in monthly billing submitted by USACE meet your needs and comply with the Direct Cite payment process? (Click here to view) (i.e., are you being provided a brief explanation of costs along with copies of payment requests being submitted to EPA)? Comments:	<input type="radio"/>					
12. How effective is the contract type selected for your project? Comments:	<input type="radio"/>					
13. How do you rate USACE contracting services						

for your project?

Comments:

14. How well does USACE monitor and manage "contract costs" given the contract selected?

Comments:

Satisfaction					
Very Low				Very High	
1	2	3	4	5	N/A

15. How well does USACE monitor and manage "government costs" given the contract selected?

Comments:

16. How do you rate USACE Quality Assurance/Quality Control services for your project activities?

Comments:

17. Does USACE provide adequate oversight of contractor personnel to ensure compliance with OSHA and USACE safety requirements?

Comments:

18. How do you rate USACE real estate services for your project?

Comments:

Satisfaction					
Very Low				Very High	
1	2	3	4	5	N/A

19. How effectively does USACE interact with the local community?

Comments:

20. What is your overall assessment of the Contractor's performance?

Comments:

21. How do you rate the overall quality of the products/services delivered to EPA?

Comments:

22. What is your overall assessment of how this projects/services delivered to EPA?

Comments:

(Please answer 'Yes/No/NA' to the following and provide explanations where appropriate.)

Yes No N/A

23. If the IAG cannot be financially closed out quickly, has USACE advised EPA of the amount of excess funding that can be de-obligated?

24. Did USACE request an extension of the IAG project and performance period in a timely manner?

25. Are there any issues delaying closeout of the IAG?

Lessons Learned:

26. Were any cost savings features (Value Engineering, Triad, Optimization, Reuse of government furnished equipment, etc.) realized for your project? If so, please provide a brief description and approximate amount of the savings?

27. Were there any change orders that

significantly affected project costs? If so, please provide a brief description and estimate of cost impacts?

28. Looking back at the overall project, was there any situation where an issue was addressed particularly well?

29. Was there any situation where an issue was addressed particularly poorly?

30. What advice would you like to pass on to other EPA Managers?

31. What advice would you like to pass on to USACE?

Note: Please remember to send your feedback!

If you have another IAG, you will have an opportunity to submit feedback for that project also.

Clear Form

Submit Your Feedback